

MEETING MINUTES

FULL BOARD

TUESDAY MARCH 28, 2023

MEMBERS PRESENT:	<input type="checkbox"/> OPEN SEAT (VACATED BY G. MCINTOSH)	<input type="checkbox"/> C. NAGY
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> P. BRIDGE	<input checked="" type="checkbox"/> M. PIZZIMENTI
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> M. SERIO - VICE & COMM. CHAIR
	<input type="checkbox"/> M. IKLE	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> M. KOZAK	<input checked="" type="checkbox"/> S. VANDEMERGEL
MEMBER(S) ABSENT:	M. IKLE, C. NAGY	
OTHERS PRESENT	C. CONKLIN K. AULETTE A. BOWERS	

- CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:00 PM**.
- Roll Call:** LCCMHA WILL BE DOING A HYBRID IN-PERSON AND VIRTUAL ZOOM MEETING FOR THE PUBLIC.
- APPROVAL OF AGENDA:** AGENDA DATED MARCH 28, 2023

- MOTION TO APPROVE THE AGENDA, AS PRESENTED.
 - MOTION TO APPROVE THE AGENDA, AS MODIFIED:
- Moved by: **J. Pfeffer** / Seconded by: **M. Pizzimenti**
- MOTION PASSED 9 / 0
 - MOTION FAILED

- CALL TO THE PUBLIC:** None.

- APPROVAL OF MINUTES:** MINUTES OF MEETING DATED FEBRUARY 28, 2023

- MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.
 - MOTION TO APPROVE THE MINUTES, AS MODIFIED:
- Moved by: **M. Kozak** / Seconded by: **S. Slaton**
- MOTION PASSED 9 / 0
 - MOTION FAILED

- BOARD ADMINISTRATION:** None Item(s) Noted Below
 - Per-Diem for Special Meetings / Functions: None Items Noted Below

- b) Event Announcement(s): None Item(s) Noted Below
- Genesis House No Minds Left Behind 5k Run / Walk May 6, 2023 Fowlerville, MI
 - Full Board Meeting for April 25, 2023 may be held at new Genesis House location - Update closer to the meeting date to be provided.
- c) Informational - Appointment will be made at May 30, 2023 Full Board Meeting
 CMHPSM Appointment of Livingston County CMH Board Member(S) Effective July 1, 2022-by
 R. Garber, Board Chair:
- | | |
|----------------|---|
| Patrick Bridge | 3 Year Term (Term began 11/1/2022 - Expires 06/30/2025) |
| Mary Serio | 2 Year Term (Term began 07/1/2021 - Expires 06/30/2024) |
| Roxanne Garber | 1 Year Term (Term began 07/1/2020 - Expires 06/30/2023) |

7. CONSENT AGENDA:

Removal of item(s) from the Consent Agenda: None Items Noted Below

CONSENT AGENDA APPROVAL

Discussion was held.

MOVED BY: M. Serio / SECONDED BY: S. Slaton

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

MOTION PASSED 9 / 0

MOTION FAILED

a) **CMHPSM FY23 ROSC (SUD) CONTRACT (REF. W&M AG. #: 2)**

Motion to approve FY23 Contract #C23027 – SUD Funding for services between the Community Mental Health Partnership of Southeast Michigan and Livingston County Community Mental Health Authority as presented. Effective 10/1/2022 to 9/30/2023.

b) **CMHPSM FY23 MASTER CONTRACT AND PROJECT AGREEMENT (REF. W&M AG. #: 3)**

Motion to approve FY23 Master Grant and Project Agreement between the Community Mental Health Partnership of Southeast Michigan and Livingston County Community Mental Health Authority in the amounts presented. Effective 10/1/2022 to 9/30/2023.

c) **KEY DEVELOPMENT - FY23 CONTRACT FOR SUBSTANCE ABUSE SERVICES (REF. W&M AG. #: 4)**

Motion to approve FY23 Contract between LCCMHA and Key Development Center for Substance Abuse Services, as presented. Effective 04/1/2023 to 9/30/2023.

d) **LIVINGSTON COUNTY CATHOLIC CHARITIES - FY23 CONTRACT FOR SUBSTANCE ABUSE SERVICES (REF. W&M AG. #: 5)**

Motion to approve FY23 Contract between LCCMHA and Livingston County Catholic Charities for Substance Abuse Services, as presented. Effective 04/1/2023 to 9/30/2023.

e) **EDEN PRAIRIE RESIDENTIAL CARE SERVICES LLC FY23 AND FY24 CONTRACT AMENDMENT #1 – CLS WITH ENHANCED RATE (REF. W&M AG. #: 6)**
Motion to approve Amendment #1 to the FY23 and FY24 Contract between LCCMHA and Eden Prairie Residential Care for Community Living Supports services in an unlicensed setting at the enhanced rate, as presented. Effective 3/15/2023 to 9/30/2024.

f) **MEMO: 2023 TOWN HALL MEETING LOCATION AND COST (REF. W&M AG. #: 7)**
Motion to to approve the 2023 Annual Town Hall meeting at the LESA Building located in Howell with costs not to exceed \$900.00.

g) **MEMO: EMERGENCY SERVICES COMPENSATION INCREASE FOR PRE-SCREENING FOR INPATIENT HOSPITALIZATIONS AND WEEKLY SUPERVISION (REF. W&M AG. #: 8)**
Motion to approve to increase the Emergency Services compensation, as presented. Effective 4/2/2023.

h) **MEMO: PERS AND ENGAGEMENT CENTER SHIFT DIFFERENTIAL (REF. W&M AG. #: 9)**
Motion to approve shift differential compensation for the PERS Program and the Engagement Center, as presented. Effective 4/2/2023.

i) **LCCMHA REVISED PERSONNEL MANUAL (REF. W&M AG. #: 11)**
Motion to approve LCCMHA revised Personnel Manual, as presented.

j) **CMHPSM REVISED POLICY #557: MEDICATION ADMINISTRATION, MEDICATION STORAGE & OTHER MEDICAL TREATMENT (REF. W&M AG. #: 13)**
Motion to approve revised CMHPSM Policy #557: Medication Administration, Medication Storage & Other Medical Treatment, as presented.

8. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach March, 2023 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Updates / Informational

9. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

a) **MEMO: SALARY COMPENSATION JOB EXPERIENCE MATRIX (REF. W&M AG. #: 10)**

Discussion was held.

Moved by: M. Serio / Seconded by: S. Vandemergel

Motion to approval of the Job Experience Matrix and flow chart, as presented. Effective 4/2/2023.

MOTION PASSED 9 / 0

MOTION FAILED

The Minutes of the March 21, 2023 meeting of Ways & Means Committee were presented for review.

10. CMHPSM (REGION 6): **None** **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below

- Next Regional Board Meeting Date: 04/12/2023

11. CMHAM: **None** **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below

12. BOARD CORRESPONDENCE: **None** **Item(s) Noted Below**

a) NAMI Michigan Honors 2023 – Connie Conklin

13. NEW BUSINESS: **None** **Item(s) Noted Below**

14. OLD BUSINESS: **None** **Item(s) Noted Below**

a) **PARKING LOT ITEMS:**

- 1) Senator Lana Theis, Representatives Bob Bezotte, Anne Bollin, Jennifer Conlin and Mike Mueller to be contacted to request participation at a LCCMHA Board meeting target date June or July 2023. Board provided a list of topics that they would like to discuss with the legislatures when they attend.
- 2) Board member tour of Genesis House to be determined.
- 3) Board member review of the Delegated Authority Policy.

15. CALL TO THE PUBLIC: **No Response**

16. ADJOURNMENT: THE MEETING ADJOURNED AT 6:51 PM

RESPECTFULLY SUBMITTED:

APPROVED BY:

Angela Bowers
RECORDING SECRETARY

Joanne Pfeffer
BOARD SECRETARY

Date